

GRADING CENTER APPLICATION

(Please complete this application with a typewriter or clearly readable handwriting, especially where addresses are concerned.)

Church name: _____ **Date:** _____

Mailing Address: _____

City: _____ **St/Prov:** _____ **Zip/PC:** _____

Denominational affiliation (if any): _____

If applicant is not a church, please answer the following questions:

What type of group is it? _____

Does it have any connection with or oversight by a church? (Explain):

This Bible course aims at presenting the Gospel and is written from a biblical perspective that is consistent with "Reformed theology."
For this reason, we solicit the participation of church groups who find themselves in agreement with this theological position.

What is your church's doctrinal/confessional position if not otherwise indicated by your denominational affiliation? _____

What is the current communicant membership? _____

Has the ruling church leadership approved involvement in this ministry and agreed to have it run under their oversight? _____ If not, explain: _____

Who is the elder in charge of such oversight? _____

Who is the Grading Center Supervisor if it is different from the elder? _____

Phone numbers for Supervisor: (H) (____)_____ (O) (____)_____ Fax: (____)_____

Who will take charge of oversight of answering theological questions of students and what are his qualifications for this? _____

What central location do you intend to use for the Grading Center location? _____

What number of students do you anticipate you will commit to reach out to per year? _____

What minimum number of people do you anticipate will be willing to function as Student Study Supervisors? _____

Do you have, or are you willing to get, all of the necessary equipment to function as a Grading Center?
_____ (Please see "Supplies and Equipment" in the Grading Center Operations Manual.)

Do you have or have access to a reliable photocopier? _____

Do you anticipate any changes in the mailing address used for the Grading Center over the next few years? (If so, explain.) _____

Has the church officer and/or prospective Grading Center Supervisor read the “Start-Up” paper and the pertinent sections of the Grading Center Operations Manual? _____

If there are any questions, comments or concerns that need attention before proceeding, please call or write to discuss them.

Have you read Parts 1 - 5 of the Bible course? _____ (Please attach a written explanation of any reservations or disagreements with what is taught.)

Will you agree to have your Grading Center abide by the following? _____

1. Work in cooperation with the Bible course headquarters by following procedures and sending in all information required for the smooth flowing of this ministry on a timely basis.
2. Commit to a minimum of 30 students to be processed through graduation or deletion per year (as outlined in the Operations Manual).
3. Appoint a competent person to run this program in the church and see to it that the commitments made by the church are met. (Keep in mind, it is not necessary to commit to any more than 30 students per year).
4. Permit only persons who are competent and trustworthy to function as Student Study Supervisors and be entrusted with an Answer Key that they will keep confidential.
5. Strongly encourage (or require at your discretion) the taking or familiarization of each Student Study Supervisor with the Bible course to your satisfaction.
6. Answer all questions strictly from the Scriptures and not by using direct references to catechisms or confessions (though certainly their content may be used).
7. Initiate no discussions of Bible version preferences unless specifically requested by students. (This course is based upon the Authorized King James Version of the Bible, but many students use other versions.)
8. Establish no subsidiary involvement with other churches unless they are cleared through the Bible course headquarters.
9. Use the courses purchased at the subsidized prices in the application solely for the international outreach ministry through International/Caribbean Christian Ministries. Small supplies of extra Bible courses for training purposes may be purchased at the subsidized prices. (If your church wishes to organize the use of this course in any other ministry outreach, a separate agreement needs to be made since the price charged for the Bible courses is specifically subsidized for this international outreach ministry. Special consideration in pricing will be given to churches working on the international outreach program who wish to undertake additional ministry use of the courses upon request on a case by case basis.)
10. Refrain from reprinting or reproducing this Bible course or the contents of any of the collateral manuals except as provided in the Operations Manual for Grading Centers, unless otherwise granted permission in writing by the International Administrative Headquarters.

It is possible to send in this application without putting in an initial order for supplies. Just leave the following section blank, sign the application below and send in letter form your reasons for making application without ordering supplies.

The purpose of this ministry is international outreach. We have attempted to standardize the approach based upon years of experience in processing these Bible courses. We have designed this approach to share the cost of a massive outreach. With that in mind, there are some start-up costs that are essential to participation. We are requiring those items that are best supplied from a central source. Others are optional (we can supply them or you can get them). The balance of this application pertains to the initial start-up costs. Wherever possible, we will seek to eliminate duplication.

Simply write to the right (where the option exists) the costs associated with items for your beginning order. Prices are subject to change.

<u>Description:</u>	<u>Required</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Sum</u>
New Student Labels (7 labels per student)	100	10¢	_____	_____
Part 1's (30 pp.) [# of students + # of GC participants]	30	20¢	_____	_____
Part 1 Answer Key with Grading Scale ¹	1	Free	1	Free
Parts 2-5 (136 pp.) [20% of students + # of GC participants]	6	\$1.99	_____	_____
Parts 2-5 Answer Key with Grading Scale ¹	1	Free	1	Free
Grading Center Stamp (self-inking)	1	\$16.00	1	\$16.00
Grading Center Operations Manual²	1	\$6.00	_____	_____
(If not ordering, give "Rev"(ision) date of your manual ___/___)				
Adjustable date "Received" stamp (red ink)	1	\$4.75	_____	_____
"AIR MAIL" stamp (red ink)	1	\$6.20	_____	_____
Red Ink Stamp Pad	1	\$2.00	_____	_____
Application Processing Fee (one time)				\$10.00

Please remit this amount in U.S. DOLLARS

Send a check for the total amount along with this application.
 Make all checks payable to "Good News Bible Study Ministries"

 **Send to:**

GOOD NEWS BIBLE STUDY
International Administrative Headquarters
 13950 - 122nd Street
 Fellsmere, FL 32948-6411 U.S.A.
 Phone: (772) 571-8833 – Fax: (772) 571-8010
 E-mail: rcmc@direcway.com

Shipping and handling is additional and will be billed after the approval of this application and the shipment of the items mentioned above. A full refund will be given to any organization whose application is rejected. Refunds require a Return Merchandise Approval (RMA) number before return.

Phone inquiries regarding general questions about the Bible course should go to Rev. Geoff Donnan at (772) 571-8030. Please direct questions about particular students to Mr. Brian McRae at (276) 669-7493 and orders for courses and supplies to Mr. David Card at (772) 571-8833.

PLEASE TURN OVER AND COMPLETE INFORMATION REQUESTED ON REVERSE

1 A master copy for reproduction.

2 Only one is needed. It is reproducible, if you wish. It is supplied in the Information Packet and need not be purchased again.

Upon approval of your application, you will be assigned a Grading Center ID number which will become part of your official grading center stamp. Type or block print below the "Official Grading Center # 999" exactly how you want your address to appear on the stamp. (We may change it slightly due to space limitations.) The name of your church **should not** appear on this stamp. Use only your P.O. Box or street address and complete zip code. Be sure to include "U.S.A." or "CANADA" at the end, since most mail will be coming from overseas. All of our correspondence will be to this address.

GOOD NEWS BIBLE STUDY
Official Grading Center # 999

**Place postal
address here —>**

Below, please supply us with your street delivery address for United Parcel or other non-Post Office deliveries, if different from your postal mailing address. This is not for the Grading Center stamp, but for deliveries of supplies which are often sent via United Parcel. (This should probably be your church address, unless there is another location where deliveries are better made.)

**Place street
delivery address
here —>**

Please have an authorized official who is a member of the church board (elders, session, or council) sign this application on behalf of the church. By signing, you are stating your church's commitment to everything mentioned herein, not otherwise excepted.

Official's signature

Date: _____

Official's title or position

Print name here

Print Church's name here for which he is signing.

Please send the original of this application to the address on page 3.
Keep a copy for yourselves if you wish.